

HEATH TAN

PRODUCTION ARTIST +GRAPHIC DESIGNER

htandesign.com



SKILLS

Adobe CC
Prepress and Preflighting
MS Office
Image manipulation
HTML and CSS
Workfront

QUALIFICATIONS

Certificate in Graphic Art
2005 RMIT
(Melbourne, Australia)

EXPERIENCE

2022–Present Contract (City National Bank), Auckland, NZ
Senior Production Artist

- ▶ Development of branded templates and guidelines
- ▶ Design and production of print and digital assets
- ▶ Staff training (in-house Studio)
- ▶ Digital Asset Management
- ▶ Development of production processes and quality assurance

2017–22 City National Bank, Los Angeles, USA

Senior Production Artist

- ▶ Development of branded templates and guidelines
- ▶ Design and production of print and digital assets
- ▶ Staff training (in-house Studio)
- ▶ Digital Asset Management
- ▶ Development of production processes and quality assurance

2014–16 Morgan Stanley Contract, New York, USA

Senior Production Artist

- ▶ Development and creation of rebrand templates and guidelines
- ▶ Technical and prepress support
- ▶ Guidance and training for offshore teams and new staff
- ▶ Design and production of print and digital assets
- ▶ Development of production processes

2012–13 SKYCITY, Auckland, NZ

Production Artist + Graphic Designer

- ▶ Branding and ad design and production
- ▶ Print and digital POS design and production
- ▶ Direct mail production

2010–11 PwC, Auckland, NZ

Production Artist + Graphic Designer

- ▶ Branding design and production
- ▶ Financial report production
- ▶ Print and digital design and production

2009–10 Freelance (New Zealand clients), USA

Graphic Designer

- ▶ Building websites
- ▶ Various print and digital work

2008–09 Paoli Smith, Melbourne, Australia

Production Artist

- ▶ Branding, advertising and corporate design
- ▶ Press ads, large format print and web banners
- ▶ Retouching and colour correction
- ▶ Prepress support

2006–08 Hardie Grant Publishing, Melbourne, Australia

Production Artist and Assistant Studio Manager

- ▶ Magazine layout, web updates and preparing files for print
- ▶ Prepress support
- ▶ Liaise with prepress and printers
- ▶ IT Assistant Manager
- ▶ Assisted in production and planning